



P.O. Box 614  
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## Cost Outline 2018

Congratulations!

Per your request I have outlined below the costs associated with the off-premise catering services provided by Christopher Michael for your wedding reception off site.

Buffet Style service includes your choice of seven passed hors d'oeuvres, your choice of three entrees, salad and two accompaniments. Dessert includes fresh fruit, coffee and assorted teas. The cost of buffet style service begins at \$55 per person. We will plate and serve the salad for an additional cost of \$2 per person.

French or Family Style service includes your choice of seven passed hors d'oeuvres, plated and served salad, and a choice of three entrees and two accompaniments served to your guest's French style. Dessert includes fresh fruit, coffee and assorted teas. The cost of French style service begins at \$65 per person.

Duo Plated service includes your choice of seven passed hors d'oeuvres, plated and served salad, and a choice of two proteins and two accompaniments served to your guests plated. Dessert includes fresh fruit, coffee and assorted teas. The cost of plated service is \$65 per person.

A Cocktail Reception service includes seven passed hors d'oeuvres, three food stations, dessert, that includes fresh fruit, coffee and assorted teas. The cost of a cocktail reception service is \$75 per person.

A final per person cost will be determined once you have made your menu selections. A complete selection of menu items, and optional services, are available for your viewing [www.christophermichaelcatering.com](http://www.christophermichaelcatering.com). The per- person cost of children under the age of 12 will be 50% of the final per person cost. Young adults, ages 12-20 will be 70% of the final per person cost. Wedding vendors, such as band members, photographers, DJs and catering coordinators, will also be billed at 30% of the final per person cost.

Your servers will be provided at a cost of \$150 per server. For buffet style service you will require 1 server per 17 guests. For French style service you will require 1 server per 13 guests. For Duo Plated service you will require 1 server per 13 guests. For Cocktail Reception you will require 1 server per 10 guests. Your servers' gratuity will be billed at 15% of the food service total. The food service total is defined as the cost per person plus the cost of your servers. At Christopher Michael Caterers, we strive to provide exceptional service for your special event. Should you find our service exceeds expectation, recognition in the form of a bonus is always appreciated by our on-site staff.

Every event is staffed with a Maitre D' and an assistant. They are there to coordinate with the band/D.J., photographer and venue manager to ensure that your reception runs smoothly. They will also carry out any additional tasks that you would like done. The cost for your Maitre D' is \$100 and for your assistant is \$50.

We offer three premium bar packages. The Essential at \$20 per person, Preferred at \$35 per person (at winery venue, \$30), and Premier at \$40 per person (at winery venue, \$35). Please see the attached outline of these packages. If your event is held at a winery venue, the vineyard will provide the wine and you will be billed directly by the vineyard. We recommend that one bartender per 100 guests be provided. Your bartenders will be provided at a cost of \$250 per bartender. A temporary liquor license will be secured for your reception and is included in the per person cost.

These charges are for a five hour party. The reception can be extended at an additional cost per hour which will be computed once we have been provided a menu and guest count.

A basic rentals package including china, glassware, utensils, tables, chairs, cloths and napkins, will be provided at a cost of \$30 per person. Rental upgrades and additions will increase this per person rental cost. In the event of inclement weather, a cook's tent will be provided by you.

When comparing our costs to other caterers, please make sure that their quote includes sales tax and gratuity.

We will require a deposit of \$1,000 to reserve the date of the event. We will also require a 50% deposit three weeks prior to the event. At this point you will be required to inform us as to the number of guests expected. This will be the minimum number of persons that you will be billed for. If the number of guests increases we will prepare for these guests accordingly and you will be billed for them. The remaining balance due will be estimated and payable one week prior to the event.

Should you have any questions or require additional information, please do not hesitate to contact me at (631) 722-3537 or on my cell at (631) 834-6691. Please feel free to visit our catering showroom located at the Jamesport Manor Inn, 370 Manor Lane, Jamesport. I look forward to working with you on this very important occasion.

Sincerely,  
Christopher Michael

Matthew P. Kar  
Chef/Owner